

December 3rd, 2020

To all students

Commencement of Classes in Fourth Quarter

Academic Affairs Department

The fourth quarter of fall semester began from December 1st. Despite the number of COVID-19 infections increasing in Japan, there have been no clusters associated with classes. As such, with the exception of some subjects, all classes in the forth quarter will be held face-to-face in all grades as scheduled. *The classes for doctoral students continue to be online as they are.

KUT endeavors to prevent infection on campus by continuing to implement and enforce social distancing measures in classrooms and cafeterias, dispersing lunch times by changing class timetable, etc., and installing splash prevention panels and contactless thermometer devices. We ask all students to remain aware and cooperate with infection prevention measures.

With the resumption of face-to-face classes in the third quarter, an increase in students accessing the network on campus and the streaming of classes on YouTube for students who could not attend face-to-face classes in person resulted in network congestion and other frequent network-related issues. We apologize for any inconvenience this caused for our students. Going forward, while we are working on changing the way face-to-face classes are provided to absent students and improving the university's network environment, we would also like to ask all students for their cooperation in maintaining the stability of the network on campus (Data Diet).

【Changes to Timetables 】

With the main purpose of reducing congestion at the cafeteria during lunch time, there has been changes to class timetables starting October 1st.

Kami campus

1st period: 8:50-10:20

2nd period: (A) 10:30-12:00 or (B) 11:00-12:30

3rd period: 13:30-15:00

4th period: 15:10-16:40

5th period: 16:50-18:20

Eikokuji campus

1st period: 9:20-10:50

2nd period: 11:00-12:30

3rd period: 13:30-15:00

4th period: 15:10-16:40

5th period: 16:50-18:20

* The 2nd period at Kami Campus are divided to (A) & (B) according to subjects.

* The bell does not ring for the 2nd period at Kami Campus.

* The bell does not ring for all periods (1st-5th period) at Eikokuji Campus.

1 Infection Prevention Measures in Classes/Examinations, etc.

(1) Class seating arrangements

Please leave one seat between you and other class members when sitting in classrooms (refrain from using seats marked with "×").

For the classrooms used in each subject, please refer to "令和 2 年度 4 Q・2 学期科目授業実施方法". *Written in Japanese only

<http://www.kochi-tech.ac.jp/kyomu/tech/R02jikanwari.htm>

(2) Preparations

- Masks (must be worn during classes)
- Sanitizers or sanitizing sheets etc.
- Comfortable clothing

*For ventilation, open windows and doors at all times (at least two locations in each room) or on a regular basis.

These measures may result in ineffective air conditioning, so please be prepared for colder than usual classes going forward. Keep warm with coats, jackets, lap blankets, etc.

(3) Other rules for before, during and after classes

- Please wash your hands thoroughly with soap and/or alcohol disinfectant before class.
- Be careful not to come into close contact with other students when entering and leaving the classroom.
- In cases where a classroom is in use for two consecutive periods by different classes, entering students should enter via the front entrance (nearest the teacher's desk) and leaving students should exit via the rear entrance.
- When entering a classroom, please disinfect the desk and chair you will be using with the disinfectant (Kantan maipetto: かんたんマイペット) and paper towels provided at the classroom's entrances.
- Please refrain from chatting with other students during class. Students should only speak when instructed to by the teacher.



Kantan maipetto
かんたんマイペット

2 Data Diet

In the third quarter, there were considerable network issues that hindered classes and research. While these issues were caused by a number of overlapping factors, we found that the campus networks were relatively stable at night and on Saturdays and Sundays. These times could be used when possible to avoid network congestion.

We ask for your cooperation with the following measures during the daytime on weekdays to improve and maintain a stable network.

- Do not access sites using the university network that are not related to classes or research (YouTube, online games, etc.).
- When watching videos for class or research purposes, reduce the video resolution.
- Avoid using LMS during the daytime on weekdays.

3 Lunch Times

The cafeteria becomes extremely crowded during lunch time. Depending on your class timetable, try to refrain from eating at the cafeteria when possible by taking meals off campus or bringing your own meals. The following are some areas that can be used other than the cafeteria to take meals.

<Kami Campus>

- Tent on east side of cafeteria
- Auditorium foyer
- Any unused classrooms

<Eikokuji Campus>

- B205
- B206

(Eating and drinking in classrooms is permitted as a special countermeasure to prevent COVID-19 infection)

Note: Please refrain from talking during meals and try to keep meal time to a minimum.

Eating and drinking are prohibited in Common Spaces (4th floor at Kami Campus, 4th/6th floor at Eikokuji Campus).

4 Daily Temperature Monitoring and Health Logging

To curb the spread of infection, it is critical that each student and faculty member develop the habit of checking and recording his or her health on a daily basis. Record your temperature daily and check for any health abnormalities, logging the results.

You can use either the A. 「健康日記」(Kenko Nikki) smartphone app or B. Health observation record (Excel file) described below to track your health. Participation in face-to-face classes, training, and other university-related activities may require reporting your condition.

A. 「健康日記」(Kenko Nikki)

This smartphone app lets you record your daily temperature and potential symptoms and e-mail them as data to others. (Japanese version only)

<https://www.htech-lab.co.jp/covid19/>

*Please combine your student ID (number) and full name for your username (nickname).

E.g., 1240999RyomaSakamoto

*After logging into the app, click on the "「健康フォローアップ特設ページ」 (Health Follow-Up Special Page) " button to record any symptoms and your temperature.

*「健康日記」 is a health management application developed and provided by HealthTech.Lab Inc.

B. Health observation record

Download the Excel file template linked below and use it to indicate your symptoms, temperature, and activities.

<https://www.kochi-tech.ac.jp/english/news/2020/005097.html>

5 Other Infection Prevention Measures

- Please wear a mask at all times within school buildings. Masks may be removed as appropriate when outdoors at a sufficient distance from others or if you find it difficult to breathe.
- Please wash your hands thoroughly when arriving at university, before and after classes and meals, and after using the bathroom.
- Please disinfect your hands using the alcohol sprays located throughout the campuses.
- While we will not prohibit meeting with friends at meal times or during breaks, please refrain from talking without masks, at close distances and speaking loudly.
- Elevators are extremely confined spaces with highly chance of 3Cs situation. Please use the stairs whenever possible.
- Please keep to the right-hand side when using the stairs and walking through corridors.
- Dinner and karaoke parties increase the risk of infection as masks are not worn. When eating out, do your best to do so in small numbers and at restaurants with infection prevention measures in place.
- Be mindful of taking infection prevention measures before, during and after club activities (including during practice) by avoiding large gatherings of people and wearing masks in locker rooms and clubrooms, etc.
- In regards to part-time jobs, it is important to always wear a mask while working and working somewhere that has infection prevention measures in place.
- We strongly recommend the use of COCOA (Contact Confirming Application), an application run by the Ministry of Health, Labour and Welfare for tracking COVID-19.
https://www.mhlw.go.jp/stf/seisakunitsuite/bunya/cocoa_00007.html

*In the case of a confirmed contact with a positive person through COCOA, please contact the Novel Coronavirus Health Support Center (TEL: 088-823-9300) and request for consultation with a doctor. If you took or take a PCR test as a result, please contact International relations Section.