

Third and Fourth Quarter Classes and Our Policy on Novel Coronavirus Countermeasures

October 6th, 2020

Kochi University of Technology

【Classes in the Third and Fourth Quarter】

Third Quarter (Oct 1- Nov 30)	<p>We will start face-to-face classes for all grade students from 3rd quarter, but, in order to prevent crowding in enclosed spaces outside of class, we have created the following policy to reduce the number of people on campus each day in half.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 20%;">First year subjects</td> <td>All classes will be face-to-face, with the exception of lecture classes with large numbers of students.</td> </tr> <tr> <td>Second year subjects</td> <td>Most classes will be held remotely, with some face-to-face classes.</td> </tr> <tr> <td>Third and fourth year subjects</td> <td>All classes will be remote, except for experiments, practical courses, seminars, etc., that require face-to-face classes.</td> </tr> <tr> <td>Master program</td> <td>All classes will be face-to-face as a rule, because master's students come to the university for research, and the number of students per course is limited.</td> </tr> <tr> <td>Doctoral program</td> <td>All classes will be remote, except for seminars.</td> </tr> </table>	First year subjects	All classes will be face-to-face, with the exception of lecture classes with large numbers of students.	Second year subjects	Most classes will be held remotely, with some face-to-face classes.	Third and fourth year subjects	All classes will be remote, except for experiments, practical courses, seminars, etc., that require face-to-face classes.	Master program	All classes will be face-to-face as a rule, because master's students come to the university for research, and the number of students per course is limited.	Doctoral program	All classes will be remote, except for seminars.
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Doctoral program	All classes will be remote, except for seminars.										
Fourth Quarter (Dec 1 - Feb 8)	Except for a limited number of exceptions, such as lecture classes that have a large number of students, classes will be face-to-face.										

*Face-to-face classes will be conducted with proper measures, such as opening spaces between each seat.

*This policy is subject to change in accordance with circumstances.

【Changes to Timetables】

With the main purpose of reducing congestion at the cafeteria during lunch time, there will be changes to class timetables starting October 1st.

Kami campus

1st period: 8:50-10:20

2nd period: (A) 10:30-12:00 or (B) 11:00-12:30

3rd period: 13:30-15:00

4th period: 15:10-16:40

5th period: 16:50-18:20

Eikokuji campus

1st period: 9:20-10:50

2nd period: 11:00-12:30

3rd period: 13:30-15:00

4th period: 15:10-16:40

5th period: 16:50-18:20

* The 2nd period at Kami Campus will be divided to (A) & (B) according to subjects.

* The bell will not ring for the 2nd period at Kami Campus.

* The bell will not ring for all periods (1st–5th period) at Eikokuji Campus.

【Infection Prevention Measures During Classes, Exams, etc.】

(1) Classroom Seats

To avoid the so-called “3Cs”, please leave one seat empty between yourself and other students.

(Do not sit at tables with an “X” mark denoting that it is not to be used.)

(2) Things to Prepare

- Mask (Compulsory to wear during classes.)
- Sanitizers or sanitizing sheets etc
- Drinks or jacket
- Comfortable clothes

*Windows and doors will be opened at all times to ventilate the room. (As a rule, 2 or more openings for each room)

As such, the air conditioning may not be able to maintain a comfortable temperature, so heat stroke or cold prevention measures will be more critical than usual.

(3) Other Rules Before, During, & After Class

- Before entering the classroom, please wash your hands with soap and rinse thoroughly; or use alcohol disinfectants.
- Please keep your distance from other students when entering and leaving the classroom.
- For classrooms where there may be students leaving after the 1st period and students entering for the 2nd period at the same time, please enter from the front door (teacher’s desk side) and leave from the back door.
- When entering the classroom, please use the sanitizer (Kantan maipetto: かんたんマイペット) and paper towel, installed at the entrance and exit of the classroom, to disinfect your table and chair.
- Conversation between students during the class is strictly prohibited. Please follow your teacher’s instruction.



Kantan maipetto
かんたんマイペット

【Lunch】

The cafeteria will be very crowded during lunchtime. It will vary according to your class timetable on the day that you attend, but please try taking steps like eating lunch outside of campus before or after your university-related activities or bringing your own lunchbox. Furthermore, please refrain from conversing while eating, and finish your lunch as quickly as possible.

Kami Campus

Opening Hours: 11:00–15:00 (Mon–Fri), 11:30–13:30 (Sat)

- An open terrace with a large tent has been set up on the lawn beside the cafeteria, so please use this space.

Eikokuji Campus

Opening Hours: 11:00–13:30 (Mon–Fri)

- B206 will be used as a space for taking meals and resting.

【Other Infection Prevention Measures】

- Please wear a mask inside the campus compounds at all times, except in special circumstances. When outdoors and able to maintain sufficient physical distance from others, or when there is danger of heat stroke, you may remove your mask as necessary.
- Please wash your hands thoroughly when reaching the campus, before and after class, before and after eating, and after using the toilet.
- Please use the alcohol spray installed in various corners of the campus to disinfect your hands and fingers.
- During your meals and break time, you may gather with your friends, but please refrain from conversing at close distance or loudly.
- Elevators are often where all 3C conditions overlap. Please use the stairs if possible.
- On stairs and in corridors, please walk on the right side.
- As we don't wear masks during parties and karaoke sessions, the risk of infection increases. Please try to limit the size of gatherings and host them at restaurants where infection prevention measures are observed.
- For club activities, please make sure that masks are worn during training as well as in the changing rooms, avoid large dinner parties, and be mindful of infection prevention measures during, before and after your activities.
- For part-time work, always wear your mask while working, and it is crucial to choose workplaces where infection prevention measures are adequately observed.
- Please consider using the “COVID-19 Contact Confirming App COCOA”, recommended by the Ministry of Health, Labor and Welfare.

<https://www.mhlw.go.jp/content/10900000/000647649.pdf>

- ※ In case the “COVID-19 Contact Confirming App COCOA” confirms that you have had close contact with a person who tested positive for COVID-19, please inform International Relations Section. (TEL : 0887-53-1130 Email : international@ml.kochi-tech.ac.jp)

【KUT's Policy Regarding Novel Coronavirus Countermeasures】

1. Preventing student, faculty and staff infections is our highest priority.
2. We will do our best to provide learning opportunities for our students as we work to ensure prevention of infection priority.
 - (1) Face-to-face classes will be held in cases in which we believe that the risk of infection can be kept low.
 - (2) If face-to-face classes cannot be held for a subject, remote classes will be held, wherein the students will study from home. Remote classes will be done in such a way as to allow for individual instruction via the internet.
 - (3) Usage of university facilities (classrooms, workstation rooms, the library, etc.) will be conducted within limits that allows one to avoid unusually close contact with others.
3. Research, social contribution activities, extracurricular activities, etc., will follow the guidelines laid out for pedagogical activities.

4. Only students and faculty/staff members with no fever or cold symptoms and meet the university's criteria can participate in university-related activities.
5. University-related activities will be conducted with thorough countermeasures to help prevent close contact.
6. If an infection takes place, we will strive to prevent the spread of said infection within the university in order to continue university-related activities.
7. Work environment for faculty and staff will be considered to improve safety, for example by allowing separate work spaces, and will be adjusted as the situation surrounding the infection spreads.
8. Responses to future changes in circumstance will be conducted with all factors in consideration.